

Naturae

Instructions to the authors

SCOPE OF THE JOURNAL

Naturae is a fully electronic journal, with a continuous publication stream devoted to the knowledge and conservation of biodiversity and geodiversity. It publishes the results of management and restoration experiments, progress reports on inventories, etc., thus promoting the consolidation of knowledge in order to strengthen conservation actions.

There is no page limit. Short notes (1 to 3 pages), particularly on fauna, flora or fungi, are among the subjects that can be submitted.

Manuscripts are mainly written in French, but some can be accepted in English provided that they are accompanied by a detailed abstract in French.

GENERAL INFORMATION

The submission of a manuscript to Geodiversitas implies that it is not being simultaneously offered for publication elsewhere. A copyright assignment form must be signed before the final acceptance. Copyright of the published paper, including illustrations, becomes the property of the journal. Requests to reproduce material from *Naturae* should be addressed to the journal.

Nomenclature should follow the most recent editions of the *International Code of Zoological Nomenclature* and the *International Code of Botanical Nomenclature*.

Each manuscript will be reviewed by at least two referees.

FORMAT OF THE JOURNAL

Naturae is published in digital format only (PDF format on the journal's website). The journal is in A4 dimensionst (21 × 29.7 cm) and is available via a Print-on-demand system.

SUBMISSION

Format of the submission. Manuscripts, and illustrations, conforming strictly to the present instructions and should preferentially be sent to the journal via the submission platform <http://soumettre.revue-naturae.fr>. The manuscripts should be prepared with double spaced, margins of at least 3 cm and all pages numbered. .

Submitted articles should be uploaded on the platform: in PDF format including figures, tables and appendices and in DOC format including only the text of the article. En complément des présentes instructions, il est recommandé de se reporter à un fascicule récent de *Naturae*.

Postal submission are no longer accepted. Manuscripts that are not in compliance with the instructions won't be returned. To complete these instructions, please refer to a recent issue of *Naturae*.

Reviewers. Each author must suggest at least two names of potential referees for his article. Conflicts of interest can also be indicated. If the article deals with a conservation topic, one of the proposed reviewers must be concerned with the practical application of the conclusions presented ("manager" profile) and the other must have a scientific profile with recognized expertise on the subject.

STRUCTURE AND FORMAT OF THE MANUSCRIPTS

Structure. Manuscripts, written in French or possibly in English, should be structured as follows:

- title in English;
 - title in French (exact translation);
 - running head in the language of the article;
 - first name(s) and surname(s) of author(s), followed by their full professional address(es) and e-mail(s); a corresponding author can also be designated;
 - abstract in English, 200-250 words long; include precise differential characters for new taxa;
 - résumé in French (exact translation, the journal may provide help for translation);
 - key words in English (5 to 10 max.);
 - mots clés in French (exact translation, 5 to 10 max.);
 - text of the article, in the following order: Introduction, Material and methods, Abbreviations, Systematics/Results, Discussion, Acknowledgements, References, Legends of figures and tables. Very long papers may include a list of contents; papers dealing with a large number of taxa may include an index;
 - acknowledgements should mention the names of the reviewers;
 - do not use footnotes. – ne pas utiliser de notes de bas de page;
- In the case of review articles, data papers or works on faunistics, floristics or fungi, a different plan may be adopted.

SYSTEMATIC TREATMENT

- every taxon names cited in the text should be followed, when first mentioned in the text, in the résumé/abstract and in the captions of the figures, by author(s) and date of description;
- use italics for names of genera and species.

ILLUSTRATIONS

The figures of the articles should be prepared in 17.5 × 22 cm maximum; each figure and its caption should be 238 mm high maximum.

Original figures should be sent with the revised version of the article.

The editorial board pays special attention to the quality and relevance of illustrations.

Line drawings (black and white figures). They should preferably be provided in electronic format (resolution 1200 dpi, TIFF file) or vectorial format (AI or EPS file). Line drawings should be prepared in Indian ink (or identical technics), if not, they will be treated as half-tone figures, and their definition of printing will be reduced to 300 dpi. It is still possible to send the original pictures to the editorial board, that will take in charge their digitalization and send you back the original files at the end of the publication.

Photographs, half-tone or color figures. Electronic files should be provided (resolution 300 dpi in 17,5 cm wide minimum, format TIFF or PSD).

Letters and composition of the plates. For electronic versions of the figures, these elements should be indicated on an overlay. If it's not possible, two versions of each figure should be provided: one complete, with all the letters and additional elements on it, the other with the picture itself only. Letters should not be pixellized, nor vectorized (letters should stay modifiable).

On the original figures, letters, numbers, etc., have to be indicated on an accompanying overlay, not on the original figure. They will be inserted by the editorial board.

Illustrations can be grouped into composite plates, the elements of which are identified by capital letters (A, B, C, etc.). Plates will be considered as figures and numbered as such. Illustrations should fit one (85 × 220 mm max.) or two columns (175 × 220 mm max.).

References to illustrations and tables should be indicated as follows: (Fig. 1), (Fig. 2A, D), (Fig. 2A-C), (Figs 3; 6), (Figs 3-5), (Table 1);

Captions of illustrations, on a separate sheet, should include abbreviations and scale values (e.g., Scale bar: 1 cm).

Scale bar. A scale bar is required for each figure.

Fonts. All lettering is to be in Helvetica or Arial font, 10- or 8-point body.

Tables and appendices. Tables should be provided in Excel format (XLS), and should be prepared in the format of the journal (175 × 238 mm max). Long tables and appendices may be published on the website of the journal as additional documents, with the agreement of the author, and linked from the electronic version of the article.

STATISTIQUES ET DONNÉES

Statistics. Averages must be accompanied by their standard deviation.

Data. In order to advance the consolidation of naturalist knowledge, it is recommended that the mobilized faunistic, floristic or fungal datasets be banked and accessible in a platform recognized by the Système d'Information sur la Nature et les Paysages (regional or thematic platform of the SINP, INPN) or in the GBIF and that the reference be provided in the article.

BIBLIOGRAPHIC REFERENCES AND IDENTIFIERS

Stylesheets of the journal. Zotero and EndNote stylesheets are available at the following addresses:

Zotero: <https://www.zotero.org/styles/naturae>

Endnote: <https://sciencepress.mnhn.fr/sites/default/files/fichierspublis/periodiques/styles/naturae.ens>

Presentation of the references. In the main text, references to authors, in lower case, should be presented without a comma before the year, as follows: Smith (2001), Smith (2001, 2002), (Smith 2001), (Smith 2001; Jones 2002), Smith (2001: 1; 2003: 5), Smith (2001: fig. 2).

Authors of taxa are indicated with a comma, e.g., *Cellaria* Ellis & Solander, 1786; *Neocometes orientalis* Mein, Ginsburg & Ratanasthien, 1990; *Telothyris jauberti* (Deslongchamps, 1863).

Journal names should not be abbreviated. References related to the forenames of authors of scientific names should not be included, except if additional bibliographic information are provided in the same time (pages, plates, etc.).

References should be presented, in alphabetical order, as follows:

BÉCHET A. & OLIVIER A. 2014. — Cossure: un exemple à ne pas suivre? Regards critiques sur la première expérience de compensation par l'offre initiée en France. *Le Courrier de la Nature* 284: 40-45.

BERGÈS L., ROCHE P. & AVON C. 2010. — Corridors écologiques et conservation de la biodiversité; intérêts et limites pour la mise en place de la Trame verte et bleue. *Sciences Eaux & Territoires* 3: 34-39.

CARDADOR L., BROTONS L., MOUGEOT F., GIRALT D., BOTA G., POMAROL M. & ARROYO B. 2015. — Conservation Traps and Long-Term Species Persistence in Human-Dominated Systems. *Conservation Letters* 8 (6): 456-462. <https://doi.org/10.1111/conl.12160>

MATHEVET R., THOMPSON J., DELANOË O., CHEYLAN M., GIL-FOURRIER C. & BONNIN M. 2010. — La solidarité écologique : un nouveau concept pour une gestion intégrée des parcs nationaux et des territoires. *Nature Sciences Sociétés* 18: 424-433.

Other examples, and a more precise description of the bibliography rules of the journal, are described in the document: <https://sciencepress.mnhn.fr/sites/default/files/fichierspublis/periodiques/styles/bibliography-bibliographie-museum-journals.pdf>

Digital identifiers. Each time it's possible, digital identifiers should be indicated, such as the DOI (Digital Object Identifier) or permanent links (e.g., links from <https://www.biodiversitylibrary.org/>) for the bibliographic references. To help you to find the DOIs needed, you can use the website <https://search.crossref.org/>, provided by CrossRef.

Examples of publications. Authors can ask for examples of publications to the editorial board: synonymy lists, bibliography, lists of material examined, organization of the figure plates, etc. Previous articles, already published, are available on the website of the journal, and should be used as extend examples of our publications.

REVISED VERSION

Revised manuscripts should be sent to the editorial board with a summary of the modifications applied, or not, on the text. The document should mention the reasons of the rejection of some modifications). The revision tracking system of the software used to prepare the article can also be used.

PROOFS

Proofs will be sent in PDF format to the corresponding author for correction and must be returned within eight days. Authors will be charged for excessive corrections.

A high definition PDF file of the article will be available on the journal's website the day of publication. Authors will be able to order printed versions of their article via a Print-on-demand system

DISTRIBUTION

Naturae articles are available for free on the journal's website: <https://sciencepress.mnhn.fr/periodiques/naturae>

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